TUITION FEES AGREEMENT
FOR MASTER'S DEGREE COURSES IN ENGLISH LANGUAGE

Concluded on ……………… 2018 in Warsaw.
Between:
1. Mr./Mrs. ………………………………… domiciled at ……………………………………………………………………
……………………………………………………………………….hereinafter called **Student**
2. Warsaw School of Computer Science, with the seat at Marka Edelmana Street 17, hereinafter called **The School** represented by its Representative, Mrs. Małgorzata Karolina Gałązka legally authorized to make representations and sign on behalf of **The School** based on the President's authorization (presented upon signing **this Agreement**)[*].

§ 1

The subject of this Agreement are tuition fees payment terms and conditions in accordance with Art. 160, section 1 of The Law on Higher Education of 27 July 2005 (Journal of Laws 2017, item 2183 as amended) hereinafter called **the Law**.

§ 2

1. **The School** declares that it complies with the requirements of Art. 9 of the Law and provisions issued on the base of the Law such as:
   1) Human Resources requirements and all other terms and conditions including residential and commercial conditions necessary to run Master's degree courses at the Faculty of Computer Science. It also undertakes to comply with all these terms and conditions until the planned date of completing the studies - thesis submission date, but not later than 31 December 2020,
   2) requirements resulting from current educational standards including regulations on the number of hours of lectures provided by qualified staff.
2. The planned date of completing the studies as explained in section 1, point 1 may be extended on conditions set out in the Regulations Governing Higher Education Studies at Warsaw School of Computer Science on signing the appropriate Annex to this Agreement.
3. Parties determine the date of submitting the thesis as for the 30 September 2020*.

§ 3

1. **The School** declares that:
   1) Terms and conditions of the studies are determined according to the requirements of Art. 160 and 161 of the Law and detailed terms and conditions of the studies in the following semester that include: academic record of subjects and number of lectures and laboratory classes, the list of lecturers and their titles, time, place and mode of lectures and completion of specific courses will be provided to the Student via the Student Affairs Office website and an announcement board before the commencement of each semester.
   2) Studies undertaken by the Student will end in receiving the Master's degree title which **The School** is authorized to deliver and it undertakes to maintain this authorization until the planned date of completing the studies as specified in § 2 section 1, point 1.

§ 4

The School undertakes that in case it shall cease to exist the School Authorities will start active actions to enable students to complete their courses on corresponding conditions resulting from the present Agreement.

---

[*] The School presents a copy of legal authorization on student's request
**The tuition fees are reduced due to the fact that didactic material and other resources are co-financed from the ongoing EU Project: *Warsaw School of Computer Science – Walk Straight to Career Success*

§ 5
1. Student undertakes that he will pay the following fees:
    a. Required tuition fees 5 400 EUR (print: five thousand and four hundred Euros) subject to section 3, where:
       For the first year of studies (1st and 2nd semester): 2 700 EUR
       For the second year of studies (3rd and 4th semester): 2 700 EUR,
    b. Additional Fees as set out in § 6 of the present Agreement that remain applicable to the President's Decree No 2/2018/2019 of the 19 April 2018 on tuition fees, additional fees, payment deadlines and discounts on English language Master course commencing in the academic year of 2018/2019
2. Payment schedule for tuition fees for the studies as in the table below (subject to section 3)**

Instalment	Amount of Instalment	Payment Date
1	1350 EUR	To be paid within 14 days from the date of receiving the Admission Decision
2	1350 EUR	10 February 2019
3	1350 EUR	10 September 2019
4	1350 EUR	10 February 2020

3. In case the Student meets the requirements determined in President's Decree number 2/2018/2019 of 19 April 2018 on tuition fees, additional fees, payment deadlines and discounts on English language Master course commencing in the academic year 2018/2019 Student is entitled to a discount of tuition fees, admission fee or exemption from paying the admission fee. The payment schedule after discount is determined in President's Decree.
4. All payments are to be made exclusively in Euro currency to the following bank account of Warsaw School of Computer Science:
   IBAN no: PL94 1240 1053 1978 0010 3861 2801, SWIFT no: PKOPPLPW

§ 6
Additional payments and dates of payments are as follows:
    a. Payment for making up for the differences in curriculum for each classes or subject – 35 EUR payable before the commencement of the classes
    b. Course retake fee for each subject - 120 EUR payable before the commencement of the classes
    c. Consultation fee for participating in additional examination session for each subject - 35 EUR payable before the commencement of the classes
    d. Year retake fee – full tuition fees for the academic year 2018/2019 – according to the payment schedule
    e. Resumption of studies fee (readmission after being stricken off the register of students or after resignation) – 100% of admission fee – payable before readmission
    f. Duplicate of Student's paper ID card – 1.50 EUR – payable before issuing the duplicate
       Duplicate of Student's electronic ID card – 5.50 EUR – payable before issuing the duplicate

    g. Duplicate of Student's grate book – 1.20 EUR – payable before issuing the duplicate
    h. Fee for regenerating Student's grade book - 35 EUR – payable before issuing the regenerated book
    i. Duplicate of the examination card - 4.50 EUR – payable before issuing the duplicate

[*] The School presents a copy of legal authorization on student's request

**The tuition fees are reduced due to the fact that didactic material and other resources are co-financed from the ongoing EU Project: *Warsaw School of Computer Science – Walk Straight to Career Success*

j. Duplicate of the Diploma – 11 EUR– before issuing the duplicate
k. Foreign language Diploma duplicate – 9 EUR – payable before issuing the duplicate
l. Fee for extending the course of studies – 270 EUR – payable at least one month before the planned diploma examination date.

§ 7

The present Agreement ends by law on student's completion of the studies and written notification sent to the Student about collecting the diploma by the Student.

§ 8

1. Each Party may terminate this Agreement with effect at the end of the semester in which the termination took place:
   a. The School may terminate the Agreement in case of:
      a) Striking the Student off the Student register,
      b) The School losing the authorization to provide degree programs in the given field of studies,
      c) Failure to perform Student's obligations resulting from the present Agreement
      d) The School shall be shut down on conditions described in the School' statute.
      e) Student may terminate the Agreement in case of:
      f) Submitting written resignation from studies,
      g) Failure to perform the School's obligations resulting from the present Agreement,
      h) The School losing the authorization to provide degree programs.
      i) In case of submitting written resignation by the Student or in case of the Student being struck off the students' register due to Student's failure to perform his/her obligations resulting from this Agreement, payments are due as specified in the payment Schedule until the date of submitting written resignation or the date of the Student being struck off the students' register subject to section 3.
      j) In case of submitting Student's written resignation during a semester or being struck off the students' register during the semester, the School is authorized to charge an additional contractual fee that equals to 10% of the payments due to the end of the semester.

§ 9

1. The School undertakes to maintain the tuition at the same rate throughout the academic year.

§ 10

Student gives his/her consent to the School to process his/her personal data to the extent necessary for the purpose of this Agreement pursuant to the Personal Data Protection Act of 29 August 1997 (Journal of Laws nr 133, item 883 as amended).

§ 11

The School meeting the provisions on personal data protection in the course of providing degree studies imposes an obligation on the Student to inform the School in writing about any change in his/her personal data included in the present Agreement. Deliberate omission to fulfill this obligation will burden the Student.

§ 12

1. Any change to the present Agreement require to be made in writing otherwise they shall be null and void.
2. In the matters not covered by this Agreement the relevant provisions of the Civil Code shall apply.
3. Any disputes arising from the present Agreement shall be resolved by appropriate courts of law.
4. This Agreement has been drawn up in two counterparts, one for each of the Parties.

……………………………………………………….   …………………………………………………………..
The School   Student