

Agreement on conditions of studies in English language and tuition fees within the Project 'Project for educational and staff development of Warsaw School of Computer Science

concluded on 2019 in Warsaw.

between:

1. Mr/Mrs/Ms.....address:.....
.....
..... PESEL/Identity Card Number and place of issue¹..... hereinafter called the **Student**
2. Warsaw School of Computer Science with the seat at Lewartowskiego Street 17, hereinafter called the School represented by its Representative, Mrs. Małgorzata Karolina Gałązka legally authorized to make representations and sign on behalf of the School based on the President's authorization (presented upon student's request)*.

§ 1

1. The subject of this Agreement is determining the conditions of studies and tuition fees for studies on a second cycle level (Master degree) in Cloud Computing in English language.
2. The studies are realized within the Project titled 'Program for educational and staff development of Warsaw School of Computer Science' within axis III Higher Education for economy and development; Measure 3.5. Complex programs for higher education institutions: WND-POWR.03.05.00-00-z093/17.
3. The date of commencing participation in the Project is considered to be the date of signing this Agreement.
4. The Agreement is concluded for the period of studies, i.e. from October 1 2019 to September 30, 2021.
5. Due to the fact that the period of the Project duration has been specifically determined by the co-financing agreement there is no possibility to prolong the period of studying according to the provisions specified in the Study Regulations and other binding provisions.
6. This Agreement shall terminate at time of graduation.
7. Student – Project Participant – has been informed that the Project is co-financed by the European Union within the European Social Fund and is obliged to provide information necessary for the monitoring purposes and evaluation throughout the duration of the Project.
8. Studies co-financed within the Project in the period indicated § 1 p. 4 are charged according to the table below, provided the provisions of this Agreement are observed by him/her.
9. This Agreement shall terminate before the date mentioned in § 1 p. 4 in case of:
 - a) final removing from the students' registry (the date of removing is conclusive),
 - b) written resignation from studies.
10. Due to the fact that the studies are co-financed within the Project and the period of studies is specifically determined by the co-finance agreement provisions, any time a

¹ In a situation where a Student is obliged to have a PESEL number (e.g. in case of having Polish citizenship) or has his/her PESEL number granted according to separate provisions please write the PESEL number. If no such situations apply to you please provide identity card number and the name of the country that issued this ID (legal basis: Art. 344.1 (2) the Act of 20 July 2018 – Law on Higher Education , hereinafter called the Law

* The School presents a copy of Power of Attorney upon student's request.

student applying to re-sit a semester, or to or going on a student leave, or resuming studies or student who will fail to complete the diploma dissertation in the period of realizing the Project defined in § 1 p. 4, is obliged to reimburse the costs referred to in § 3 p. 2.

11. The exception to the rule referred to in w § 1 p. 10 is a long-term illness of a Student documented by a medical certificate which clearly states his/her inability to study or another reason called 'force majeure' meaning an event or a series of events beyond student's powers that make him/her incapable of fully or partially meeting the requirements and provisions resulting from this Agreement which could not have been foreseen by the Student and could not have been prevented or overcome by acting with due diligence.

12. In case of failing to complete the studies within the dates specified in § 1 p. 4 or in a situation of earlier termination of this Agreement referred to in § 1 p. 9 and 10, a Student is obliged to reimburse the total amount of the cost of studies referred to in § 4 p. 2.

13. The Project Office is located at Warsaw School of Computer Science with the seat in Warsaw, Lewartowskiego Street 17. The Regulations of participating in the Project are available in the Project Office and on the Project website www.wscs.eu.

14. Student – Project Participant – is aware of the responsibility, including criminal liability for making false declarations on the basis of which he/she has been qualified to participate in the Project according to Art. 233 of the law of 6 June 1997 – Criminal Code (Journal of Laws No. 88, item 553 as amended).

§ 2

1. The School declares that it complies with the requirements of the Law (the Act of 20 July 2018 – Law on Higher Education) and provisions issued on the base of the Law such as:

- 1) Human Resources requirements and all other terms and conditions including residential and commercial conditions necessary to run Master degree courses at the Faculty of Computer Science. It also undertakes to comply with all these terms and conditions until the end of the planned period of studies, i.e. date of submitting the dissertation, but not later than 30 September 2021,
- 2) requirements resulting from current educational standards including regulations on the number of hours of lectures provided by a qualified Staff.

2. The parties determine the date of submitting a dissertation for 30 June 2021.

§ 3

1. Student is required to observe all responsibilities resulting from the Regulations of Studies within the Project titled 'Program for educational and staff development of Warsaw School of Computer Science' within the Axis III Higher Education for Economy and Development; Measure 3.5. Complex programs for higher education institutions, as well as to observe internal legal acts of the School.

2. The total cost of studies together with the co-financing from the project resources is 5 900 EUR (the student pays the actual amount of 5 300 EUR).

3. Student is required to attend regularly to all classes resulting from the curriculum and project classes (minimum 70% attendance).

4. Student is required to take examinations and assignments according to the timetable during winter and summer examinations sessions.

5. Student is required to fill in and sign all documentation connected with the Project.

6. Student is required to answer surveys and questionnaires connected with the realization of the Project.

7. Student is required to participate in monitoring and evaluation research conducted by the School and authorized institutions.
8. Student is required to inform the School on a regular basis about all events that may interfere with the Student's participation in the Project.
9. The School reserves the right to strike a Student from the students' registry in the event of breach of the Project Regulations.
10. Student – Project Participant – by signing the Declaration of the Project Participant authorizes the School to process his/her personal data exclusively for the purpose of Project realization. Student is required to inform in writing about any changes to his/her personal data contained in this Agreement, including address details. Failure to update personal data shall burden the Student.

§4

1. Student undertakes that he will pay the following fees:
 - a. Admission fee of 100 EUR
 - b. Required tuition fees 5 200 EUR (print: five thousand and two hundred Euros), where:
For the first year of studies (1st and 2nd semester): 2 600 EUR,
For the second year of studies (3rd and 4th semester): 2 600 EUR,
 - b. Additional Fees as set out in § 5 of the present Agreement that remain applicable to the President's Decree No 2/2019/2020 of the 10 March 2019 on tuition fees, additional fees, payment deadlines and discounts on English language Master course commencing in the academic year of 2019/2020
2. Payment schedule for tuition fees for the studies as in the table below (subject to section 3)**

Instalment	Amount of Instalment	Payment Date
1	1300 EUR*	To be paid within 30 days from the date of receiving the Offer Letter
2	1300 EUR	10 February 2020
3	1300 EUR	10 September 2020
4	1300 EUR	10 February 2021

* WSCS shall refund the tuition fee paid by the student, reduced by the bank's commission, if the candidate is denied the visa. However, the Admission Fee of 100 Euro shall not be refunded.

3. All payments are to be made exclusively in Euro currency to the following bank account of Warsaw School of Computer Science:
IBAN no: PL94 1240 1053 1978 0010 3861 2801, SWIFT no: PKOPPLPW

§ 5

1. Additional payments and dates of payments are as follows:
 - a. **Admission Fee – 100 EUR payable when applying/signing up for studies and non-refundable in case of resignation from studies.**
 - b. Payment for making up for the differences in curriculum for each classes or subject – 35 EUR payable before the commencement of the classes
 - c. Course retake fee for each subject - 120 EUR payable before the commencement of the classes

- d. Consultation fee for participating in additional examination session for each subject - 35 EUR payable before the commencement of the classes
- e. Year retake fee – full tuition fees for the academic year 2019/2020 – according to the payment schedule
- f. Resumption of studies fee (readmission after being stricken off the register of students or after resignation) – 100% of admission fee – payable before readmission
- g. Duplicate of Student’s paper ID card – 2.50 EUR – payable before issuing the duplicate
Duplicate of Student’s electronic ID card – 7.50 EUR – payable before issuing the duplicate
- h. Duplicate of Student’s grade book – 1.20 EUR – payable before issuing the duplicate
- i. Fee for regenerating Student’s grade book - 35 EUR – payable before issuing the regenerated book
- j. Duplicate of the examination card - 4.50 EUR – payable before issuing the duplicate
Duplicate of the Diploma – 7 EUR– before issuing the duplicate
- k. Foreign language Diploma duplicate – 7 EUR – payable before issuing the duplicate
- l. Fee for extending the course of studies – 270 EUR – payable at least one month before the planned diploma examination date.

§ 6

1. The School declares that:

- 1) Conditions of studies are defined according to the Law, and detailed conditions of studies for the following semester, including: the list of subjects together with the number of hours of lectures and laboratory classes, the list of names of lecturers together with their titles and degrees, place, time and method of conducting the classes as well as the methods of assessments of given subjects shall be made public via the Student Affairs Office website and an announcement board before the commencement of each of the semesters.
 - 2) Studies undertaken by the Student end in achieving a Master degree title to which the School is authorized to confer and to which the School undertakes to maintain until the end of the period referred to in § 2 p. 1(1).
2. Student declares that he/she is familiar with the Project Regulations, WSCS Study Regulations and Tuition Fees Regulations together with Warsaw School of Computer Science President’s Decree No: 2/2019/2020 of 10 March 2019 on the amount of tuition fees and additional fees.

§ 6

Shall a process of liquidation of the School be open, The School and its authorized bodies shall undertake all active steps in order to create opportunities to complete the studies in corresponding conditions to the one resulting from this Agreement.

§ 7

The Agreement shall terminate by law on graduation and receiving written information about the possibility to collect his/her diploma.

§ 8

1. A change of provisions to the Agreement requires written form otherwise it should be null and void.
2. In the matters not regulated by this Agreement the relevant provisions of the Agreement number WND-POWR.03.05.00-00-z093/17 and Warsaw School of Computer Science Study Regulations and the Statutes of Warsaw School of Computer Science and appropriate Civil Code provisions.
3. Any disputes arising from present Agreement shall be resolved by appropriate courts of law.
4. This Agreement has been drawn up in two counterparts, one for each Party.

.....

School

Student

Annex No 1: Declaration of the Project Participant