

Warsaw School of Computer Science, Marka Edelmana Street 17, 00-169 Warsaw

Dear Sirs,

Warsaw School of Computer Science with the seat at Marka Edelmana Street 17, 00-169 Warsaw (hereinafter called WSCS) informs that new Regulation 2016/679 (GDPR) from April 2016 of the European Parliament and the EU Council becomes law on May 25, 2018 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing of the Directive 95/46/WE (general regulation on data protection) called GDPR.

Therefore we kindly advise you that you are covered by rights resulting from GDPR relating to the processing of your personal data by Warsaw School of Computer Science.

The Personal Data Controller (WSCS) informs that:

1. The Controller of your Personal Data is Warsaw School of Computer Science with the seat at Marka Edelmana 17, 00-169 Warsaw. In all matters related to the processing of personal data and rights connected with the processing of personal data you can contact the Data Protection Supervisor on: iod@wwsi.edu.pl
2. Your personal data is processed for the purpose of achieving your educational objectives, for the purposes resulting from legitimate interests pursued by the Controller as well as on the basis of your consent for the purposes compliant with the content of the given consent.
3. Your personal data will be processed by Warsaw School of Computer Science throughout the period depending on the purpose of the processing. It usually results from the duration of an agreement, external legal requirements with regards to the need to store data: 1). Prospective students personal data will be processed in order to pursue the process of education and shall be stored for the period of 50 years (§ 4.2 Regulation of the Minister of Science and Higher Education of 16 September 2016 regarding the documentation of the process of studies). The copies of documents from first year prospective students not admitted to the studies shall be stored for 6 months (§ 19.2 Regulation of the Minister of Science and Higher Education of 16 September 2016 regarding the documentation of the process of studies), limitation period for claims, and regulations allowing an on-going activity of Warsaw School of Computer Science with the seat at Marka Edelmana Street 17, 00-169 Warsaw.
4. In accordance with the Regulation, Warsaw School of Computer Science may share your personal data with third parties working on a contract of mandate for Warsaw School of Computer Science i.e. third parties legally authorized to obtain information on the basis of the Law of 27 July 2005. Law On Higher Education (Journal of Laws of 2017, item 2183 as amended).
5. Your personal data may also be shared with third parties legally authorized to receive it on the basis of currently binding legal provisions, such as the Ministry of Education.
6. You have the right to obtain information concerning the processing of personal data by Warsaw School of Computer Science, to correct, delete or restrict the use of your data and the right to transfer your data and the right to object the use of your data and the right to withdraw a consent to process your personal data.
7. You have the right to lodge a complaint to the Personal Data Protection Office should you decide that the processing of your personal data breaches the legal provisions

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8. The processing of your personal data is always based on the binding provisions of the legal basis. The main legal basis is the necessity to process personal data for the purposes of concluding and executing agreements and achieving educational objectives.

9. You can also give consent to process your personal data for one and specific purpose, e.g. for products and services marketing.

10. Providing personal data is voluntary in the scope in which the processing of your data takes place in order to conclude and execute an agreement, failure to provide data will be subject to conclude an agreement and pursue the process of education.